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Technical product documentation — Protection notices for restricting the use of documents and products

Documentation technique de produits — Symboles et clauses de protection utilisés pour les documents et produits dont l'usage est réservé

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ISO copyright office
Ch. de Blandonnet 8 • CP 401
CH-1214 Vernier, Geneva, Switzerland
Tel. +41 22 749 01 11
Fax +41 22 749 09 47
copyright@iso.org
www.iso.org

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Foreword

ISO (the International Organization for Standardization) is a worldwide federation of national standards bodies (ISO member bodies). The work of preparing International Standards is normally carried out through ISO technical committees. Each member body interested in a subject for which a technical committee has been established has the right to be represented on that committee. International organizations, governmental and non-governmental, in liaison with ISO, also take part in the work. ISO collaborates closely with the International Electrotechnical Commission (IEC) on all matters of electrotechnical standardization.

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For an explanation on the meaning of ISO specific terms and expressions related to conformity assessment, as well as information about ISO's adherence to the World Trade Organization (WTO) principles in the Technical Barriers to Trade (TBT) see the following URL: www.iso.org/iso/foreword.html

The committee responsible for this document is Technical committee ISO/TC 10, *Technical product documentation*, Subcommittee SC 1, *Basic conventions*.

This second edition cancels and replaces the first edition (ISO 16016:2000), of which it constitutes a minor revision.

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Introduction

The existence of document and product protection, as well as its extent, is primarily oriented towards fulfilling the requirements of industrial property rights and copyright law. In order to draw the attention of users to this legally provided protection, additional safeguards are recommended through the use of protection notices that forestall the improper use of documents and products.

Normally, full protection is afforded only by appropriate contractual agreements between the involved parties. The protection notices specified in this International Standard serve to warn and explain. They are designed to facilitate the furnishing of proof and offer additional safeguards to authors and holders of commercial protection rights.

If any national laws require additional or other requirements for national trade, for example the use of national language, those requirements are to be respected.

The WIPO standards cited can be obtained from:

World Intellectual Property Organization

34 chemin des Colombettes

CH-1211 Geneva 20

http://www.wipo.int/portal/en/index.html

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Technical product documentation — Protection notices for restricting the use of documents and products

1 Scope

This International Standard specifies the protection notices which serve to prevent the improper use of documents and products whose usage is restricted.

With the benefit of a uniform text, protection notices draw attention to the existence of an industrial property right or copyright. Furthermore, they clearly show that the owner of the right claims legal protection to the fullest extent and, in addition to this, they restrict the utilization of the documents or products concerned.

2 Normative references

The following documents, in whole or in part, are normatively referenced in this document and are indispensable for its application. For dated references, only the edition cited applies. For undated references, the latest edition of the referenced document (including any amendments) applies.

WIPO Standard ST.3, *Two-letter codes for the representation of states, other entities and organizations*

WIPO Standard ST.16, *Standard code for the identification of different kinds of patent documents*

3 Terms and definitions

For the purposes of this document, the following terms and definitions apply.

3.1
document
medium with information recorded on or in it

[SOURCE: ISO/IEC Guide 2:2004, 3.1, Note 2 to entry]

Note 1 to entry: This definition covers paper documents, electronic data, software programmes, graphics, videos and recorded sounds.

3.2
product
thing or substance produced by a natural or artificial process

[SOURCE: ISO 10303-1:1994]

4 Indication of protection rights

4.1 General

It is recommended that holders or licensees of protection rights who wish to draw attention to these rights and avoid their infringement use the markings specified in 4.2 to 4.4.

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