International Standard

ISO/IEC 9995-2

Information technology — Keyboard layouts for text and office systems —

Part 2: Alphanumeric section

Technologies de l'information — Disposition des claviers conçus pour la bureautique —

Partie 2: Module alphanumérique

Fourth edition
2026-01

Reference number
ISO/IEC 9995-2:2026(en)

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Published in Switzerland

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Foreword

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This document was prepared by Joint Technical Committee ISO/IEC JTC 1, *Information technology*, Subcommittee SC 35, *User interfaces*.

This fourth edition cancels and replaces the third edition (ISO/IEC 9995-2:2009), which has been technically revised. It also incorporates the Amendment ISO/IEC 9995-2:2009/Amd. 1:2012.

The main changes are as follows:

— describing keyboard layouts which conform to the state of the art.

A list of all parts in the ISO/IEC 9995 series can be found on the ISO and IEC websites.

Any feedback or questions on this document should be directed to the user’s national standards body. A complete listing of these bodies can be found at www.iso.org/members.html and www.iec.ch/national-committees.

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Information technology — Keyboard layouts for text and office systems —

Part 2: Alphanumeric section

1 Scope

Within the general scope described in ISO/IEC 9995-1, this document specifies the alphanumeric section of a keyboard and the division of that section into zones; the arrangement, number, and location of the keys in the alphanumeric zone ZA0 of the alphanumeric section; and the layout, allocation and effect of several control functions to the keys in the function zones of the alphanumeric section.

2 Normative references

The following documents are referred to in the text in such a way that some or all of their content constitutes requirements of this document. For dated references, only the edition cited applies. For undated references, the latest edition of the referenced document (including any amendments) applies.

ISO/IEC 646, *Information technology — ISO 7-bit coded character set for information interchange*

ISO/IEC 9995-1, *Information technology — Keyboard layouts for text and office systems — Part 1: General principles governing keyboard layouts*

3 Terms and definitions

For the purposes of this document, the terms and definitions given in ISO/IEC 9995-1 apply.

ISO and IEC maintain terminology databases for use in standardization at the following addresses:

— ISO Online browsing platform: available at https://www.iso.org/obp

— IEC Electropedia: available at https://www.electropedia.org/

4 Arrangement and location

The arrangement of the alphanumeric section is described in ISO/IEC 9995-1. Its extent is from column 99 to column 15.

5 Division into zones

The alphanumeric section is divided into zones as illustrated in Figure 1.

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